



Notice of the Annual Meeting of Pillerton Hersey Parish Council

7:30 pm, Tuesday, 19th May 2026

Church of St Mary, Pillerton Hersey, CV35 0QH.

Members of the public and press are invited to attend the Parish Council meeting.

Please note that the meeting may be recorded or filmed and that the council is unable to give any guarantee that members of the public will not be included. If this concerns you, please contact the clerk prior to the meeting. If you would like to record or film a meeting, we encourage you to contact the council in advance so that we can ensure the necessary arrangements are in place.

Laura Callow
Clerk to the Council
07th May 2026

AGENDA

1. Election of Chair

To elect the Chairman of the council and receive their declaration of acceptance of office.

2. Election of Vice Chair

To elect the Vice Chairman of the council

3. Acceptance of office

To receive the declaration of acceptance of office forms from the Chairman and Councillors.

4. Apologies

To receive apologies for absence

5. Declarations of Interest

To receive the Declaration of Interest Form from the Chairman and Councillors.

Members are reminded that, unless they have been granted a dispensation, if they have a disclosable pecuniary interest in any matter as defined by regulations made by the Secretary of State they should declare and interest and may not participate in any discussion of or vote on the matter.

6. Dispensations

To receive and consider granting any dispensation requests

7. Minutes of the previous meeting

To approve the minutes of the ordinary meeting on 17th March 2026.

8. Planning

To discuss and note any planning applications received prior to the meeting.

9. Policies

To review and adopt policies and documents of the parish council.



- a) Code of Conduct
- b) Standing Orders
- c) Financial regulations – note updated NALC regulations published May 2024
- d) Scheme of Delegation
- e) Publication Scheme
- f) Pre-planning application discussions protocol
- g) Document retention and destruction policy
- h) Complaints procedure and form
- i) Reserves policy
- j) Risk assessment
- k) Community Grants policy (with application form)
- l) Equality and Diversity
- m) Health and Safety
- n) Harassment & Bullying Policy
- o) Disciplinary Policy
- p) I.T Policy

10. Finance and Governance

- a) To review if the Parish Council meet the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011.
- b) To review finance report
- c) To receive bank reconciliation report
- d) To approve accounts for payment

11. Annual Governance and Accountability Return 2025/26

- a. Annual Internal Audit Report 2025/26
- b. Annual Governance Statement for 2025/26
- c. AGAR Certificate of Exemption for 2025/26

12. Review of Poor's Allotment and appointments

- a) To receive and review the accounts for the year ended 31st December 2024
- b) To receive the Minutes of the Trustees Meeting
- c) To receive the Draft Accounts for the year ended 31 December 2025

13. Chairs report and items for future Agenda

For Chair to receive reports from received communications or other reports relevant to the parish.

14. Exclusion of Public & Press

Confidential matters, including those identified during the meeting, to be discussed here following a resolution to exclude the public under Sec 100A of the Local Government Act 1972.